



DOCUMENT
CHECKLIST
**PARTNER VISA
APPLICANT**

PLEASE PROVIDE THE FOLLOWING TO PREPARE YOUR **PARTNER VISA** APPLICATION

1. Documents evidencing your identity and the personal aspects of your relationship

- (a) A copy of your passport biodata page;
- (b) Two passport sized photographs (45mm x 35 mm)
- (c) A copy of your birth certificate;
- (d) A copy of any identity cards issued by governments;
- (e) If you have a name change, a copy of the legal documentation authorising the name change;
- (f) Two copies of the Form 888;
- (g) A draft statement of how you met your partner and the nature of your relationship (please use template from Hannan Tew);
- (h) If you have been in a previous relationship, then a copy of your divorce certificate;
- (i) A copy of a police clearance certificate for any country in which you have been for more than 12 months (cumulatively);
- (j) A copy of your full CV setting out employment and education.

2. Documents to evidence your shared financial responsibility

- (a) Mortgage or lease documentation showing joint ownership of rental or owned property;
 - (b) Evidence of joint loans in relation to any financial purchases;
 - (c) Statements from organisations evidencing joint bank accounts;
 - (d) Your personal bank statement demonstrating transfer of funds from your account to your partner's account
 - (e) Statements from other financial providers evidencing joint financial ties (e.g. insurance)
 - (f) Household bills addressed in both names.
- ## 3. Documents to evidence the social aspects of your relationship
- (a) Joint invitations and other correspondence from friends and family addressed to the both of you;
 - (b) Proof of travel together (flight bookings, hotel bookings, trip itineraries);
 - (c) Evidence of phone calls to each other (e.g. statements from your phone companies);
 - (d) Proof of joint, sporting, cultural, or social activities;
 - (e) A small selection of photographs (with date and description) demonstrating your relationship.

4. Documents evidencing commitment to a long term relationship

- (a) A legal Marriage Certificate or a registration of a De Facto relationship;
- (b) Letters and phone bills showing you have been in contact whilst apart;
- (c) The terms of your wills.

5. Documents to include family members

- (a) Copies of passport for each child;
- (b) Full birth certificate for the child listing out names of both parents;
- (c) Adoption papers or court orders (if applicable);
- (d) If child is over 16, police clearances for any country where the child has lived for more than 12 months;
- (e) If child is over 18, proof that the child has been financially dependent on you (e.g. bank statements showing transfers) and evidence of continued attendance at school (e.g. academic transcripts).

For further information, please do not hesitate to contact us directly:

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